

Lincoln High School Board Minutes of the Meeting held on Monday 23 March 2026 at 6 pm

Present: Nicky Hiku (Acting Presiding Member), Adrian Fastier (Principal), Anna Knowles, Barry Donaldson, Umar Muhammad and Mack Wright-Stow,

Apologies: Ben Olijkan, Andrew McMenamin, Tracy Roberts (Secretary).

In Attendance: Marama Lynch (Associate Principal).

Welcome: The Acting Presiding Member welcomed all to the meeting.

Karakia: The karakia was said.

Minutes: **Monday 23 February 2026 Minutes:**
It was moved to carry over the confirmation of the minutes from the above meeting until the next meeting:
Moved: Nicky Hiku
Ayes given
Carried.

Disclosure of Interest: None.

Business of the Meeting

Subject	Resolution/Detail	To Be Completed By	Date To Be Completed
Financial	<p>Financial Report and Management Summary Report – for period ended 28 February 2026</p> <p>The above financial reports were tabled by Barry Donaldson who gave a verbal outline.</p> <p>General discussions took place and the following noted:</p> <ul style="list-style-type: none"> • Bulk ordering approved for 2026. • The 4G back-up to the internet system (fire alarms, bells and intercom) was approved. • The March 1st staffing return was lower than predicted due to SOY enrolments lower than usual. • A staffing boost to support the property work required within the school and the planning required for the Technology block has been applied for. <p>Two finance motions were tabled.</p>	Ben Olijkan	Next Meeting

	<p>Finance Motion 1: That the Board approves the 2026 Budgeted Statement of Financial Position and Statement of Cash Flow subject to any audit adjustments. A Fees Comparison/Recommendation report was tabled.</p> <p>It was then moved to accept and approve the 2026 Budgeted Statement of Financial Position and Statement of Cash Flow subject to any audit adjustments: Moved: Barry Donaldson Seconded: Anna Knowles Ayes given Carried.</p> <p>Finance Motion 2: That the Board approves the proposed 2027 International Student Fees to increase the homestay fee from \$360 to \$400.</p> <p>It was then moved to accept and approve the proposed 2027 International Student Fees to increase the homestay fee from \$360 to \$400: Moved: Barry Donaldson Seconded: Adrian Fastier Ayes given Carried.</p> <p>It was moved to accept and approve the tabled Finance Reports: Moved: Barry Donaldson Seconded: Anna Knowles Ayes given Carried.</p>		
<p>Health & Safety</p>	<p>H&S Toolkit Data and Graphs The H&S Toolkit Data and Graphs were tabled by the Principal.</p> <p>The Principal verbally informed the Board that some disciplinary action had been taken related to the nose bleed and tripping offences.</p> <p>It was then moved to accept and approve the H&S reports: Moved: Adrian Fastier Seconded: Umar Muhammad Ayes given Carried.</p>	<p>Principal</p>	<p>Next Meeting</p>

<p>Self-Review - SchoolDocs</p>	<p>Advisory dated 11 March 2026 – Incoming Changes Student Wellbeing and Safety It was agreed to be carried over the Student Wellbeing and Safety until the next meeting due to absence of Andrew McMenamin.</p> <p>Term 1 Board Assurances The Principal tabled his Term 1, 2026 Board Assurance Statements.</p> <p>It was then moved to accept and approve the Board Assurances statement: Moved: Adrian Fastier Seconded: Anna Knowles Ayes given Carried.</p>	<p>Andrew McMenamin</p> <p>N/A</p>	<p>Next Meeting</p> <p>N/A</p>
<p>Principal's Report</p>	<p>The Principal's Report was tabled by Adrian Fastier who gave a verbal outline. General discussions took place and Adrian Fastier gave clarification as and when required. The following noted:</p> <ul style="list-style-type: none"> • Attendance is expected not to reach the 80% expectation from the MOE, when using their criteria. However, our unjustified attendance measures remain very low. • Board parent perspective: <ul style="list-style-type: none"> ○ Great photos from Athletics Day. Lots of students dressed up in house colours and involved themselves into the spirit of things. ○ Social Media presence is appreciated. This is systemized and getting good coverage. <p>Barry Donaldson gave a verbal update on the Clay Target Shooting Words/Nationals. They competed well (NZ titles achieved).</p> <p>It was moved to accept the Principal's Report: Moved: Adrian Fastier Seconded: Barry Donaldson Ayes given Carried.</p>	<p>Principal</p>	<p>Next Meeting</p>
<p>Student's Report</p>	<p>Mac Wright-Stow tabled his report and gave a verbal outline.</p> <p>It was moved to accept the Student's Report: Moved: Mac Wright-Stow Seconded: Umar Muhammad Ayes given Carried.</p>	<p>Student Rep</p>	<p>Next Meeting</p>

Staff Report	<p>Anna Knowles tabled her report and gave a verbal outline. The following noted:</p> <ul style="list-style-type: none"> • The Acting Presiding Member acknowledged and appreciated the frequency of the 3 weekly reports. • Board Staff Scholarship Award; going forward this will be advertised to staff in November and applications considered at the start of the following year. <p>It was moved to accept and approve the Staff Rep's Report: Moved: Anna Knowles Seconded: Barry Donaldson Ayes given Carried.</p>	Staff Rep	Next Meeting
Enrolment Scheme Review	<p>The Principal tabled a letter from the MOE and a suggested response related to the Enrolment Scheme Review.</p> <p>Discussions took place and the Board supported the Principal's suggested letter of response.</p> <p>It was moved to accept and approve the proposed enrolment scheme letter: Moved: Adrian Fastier Seconded: Umar Muhammad Ayes given Carried.</p>	N/A	N/A
International Marketing Plan	<p>The Principal tabled a International Marketing Strategy & Priorities Chart 2026-2030 .</p> <p>General discussions took place and the following noted:</p> <ul style="list-style-type: none"> • It is expected that costs will be modified due to the current costs of travel. • The destinations have been determined between the Principal and International Director based on previous connections and market research from SEIBA. <p>It was moved to accept the three International Marketing Trips as outlined in the tabled proposal, provided they fit within the approved budget and, at the time of travel, they align with MFAT travel advice: Moved: Adrian Fastier Seconded: Anna Knowles Ayes given Carried.</p>	N/A	N/A
Professional Development Content	<p>Robust discussion occurred around how PD was distributed around the school.</p>	N/A	N/A

	<p>Following discussions, it was moved that all professional development is advertised school-wide and needs to be presented in detail and approved through the Deputy Principal in charge of Professional Development.:</p> <p>Moved: Adrian Fastier Seconded: Barry Donaldson Ayes given Carried.</p>		
Proposed Health Education Statement	<p>The Principal tabled an updated statement presented by HPE department, which has been adapted following consultation last year.</p> <p>It was then moved to accept, approve and adopt the proposed Health Education statement: Moved: Nicky Hiku Ayes given Carried.</p>	N/A	N/A
Planned Trips Updates	<p>The following Trip Updates were tabled and discussions relating to the Middle East took place:</p> <ul style="list-style-type: none"> • China - April 2026 <ul style="list-style-type: none"> ○ There are no red flags at this stage. ○ Level 2 risk factor MFAT (Safe Travel). • Poland, France & Germany - July 2026 <ul style="list-style-type: none"> ○ LHS were contacted and flights to be diverted through China. Very quick turnaround for decision. ○ The cost difference is being covered by the company. ○ LHS agreed and whānau were informed. ○ Travel advice will be continued to be monitored, currently at Level 2. • Unearthed Education: Nepal - November 2026 <ul style="list-style-type: none"> ○ Travel advice – Level 2. ○ The provider is prepared to look at an alternative destination for this trip (eg Australia). This will be looked at again and a decision made at the August board meeting. • Classics Greece & Italy - April 2027 <ul style="list-style-type: none"> ○ Nothing to be decided at this time. <p>The board confirmed that they will continue to monitor the travel advice for all overseas trips and be guided by this advice in any decision making.</p>	<p>N/A</p> <p>N/A</p> <p>Principal</p> <p>N/A</p> <p>Board</p>	<p>N/A</p> <p>N/A</p> <p>August Meeting</p> <p>N/A</p> <p>As and When</p>

Property	<p>Property Report The Property Report was tabled.</p> <p>It was moved to accept and approve the Property report: Moved: Nicky Hiku Ayes given Carried.</p> <p>D Block Toilets Reconfiguration A plan showing the existing layout and a new layout was tabled.</p> <p>Once pricing is received, the following motion will be circulated by email.</p> <p>The Property Committee supports funds from our 5YA to be spent to reconfigure the D Block toilets to be the same layout of C Block toilets, including the installation of vape sensors.</p> <p>Technology Block Remediation – Contingency Planning A letter from the Principal to the MOE was tabled for the Board’s information.</p>	Andrew McMenamin N/A Principal N/A	Next Meeting N/A ASAP N/A
Community Engagement	There was nothing to share with the wider community at this time.		
Resolution to take a break	The Acting Presiding Member proposed the Board take a break at 8:18 pm.		
The meeting resumed at 8.30 pm			
In Committee	<p>It was moved by Nicky Hiku at 8:30 pm that the public be excluded from the following part of the proceeding of this meeting:</p> <ol style="list-style-type: none"> 1. Minutes from previous meeting 2. Alternative Education Students 3. Stand downs and suspensions 4. OIA Requests 5. Student Matters 6. Staff Matters 7. Staff Award <p>This resolution is made in reliance on section 48(1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require,</p>	Relevant documents tabled and verbal reports given by Nicky Hiku and Adrian Fastier	

	which would be prejudiced by the holding of the whole or the relevant part of the proceeds of the meeting in public.		
Resolution to move out of committee	The Acting Presiding Member proposed the Board move out of Committee at 9:07 pm: Moved: Acting Presiding Member Carried.	N/A	N/A
Meeting Closed	9:07 pm.		
Closing Karakia	The closing Karakia was said.		
Next Meeting	Monday 11 May 2026 at 6 pm		

Presiding Member: _____

Dated: _____